

Government of the People's Republic of Bangladesh
Internal Resources Division
Ministry of Finance
Section-2 (Tax)
www.ird.gov.bd

No.08.00.0000.037.25.015.18-

Date : 24-04-2018

To : Chief Accounts Officer
Internal Resources Division
Segunbagicha, Dhaka.

The undersigned is directed to convey the Sanction of Government of the People's Republic of Bangladesh in favour of the following officials for travelling to United Arab Emirates from 09-10 May, 2018 (excluding travel and transit time) to participate in the "Value Added Tax; E-Taxation and E-Invoicing" Workshop to be held in Dubai, United Arab Emirates under the following terms and conditions :

Sl no.	Name	Designation	Place of posting
1.	Mr. Saiyeed Fahd Al Karim	Second Secretary (Tax Monitoring & Co-Ordination)	National Board of Revenue.
2.	Mr. Muhammad Hefzur Rahman	Second Secretary (Tax International Agreement & Opinion)	National Board of Revenue.

Terms and conditions :

- a. Total period of this travel and transit will be treated as on duty;
 - b. They will start their journey for United Arab Emirates on 08 May or near to a convenient date of 09 May, 2018;
 - c. They will draw all parts of their pays and allowances in local currency;
 - d. All expenses will be borne by organizing authority (Richfit Company) except Airfare. Airfare cost will be borne by National Board of Revenue, Bangladesh.
 - e. They will not be allowed to stay abroad more than the approved period;
 - f. They will have to submit a report on the Workshop to Senior Secretary, Internal Resources Division within 15 days after their return from abroad.
02. This order is issued with the approval of the competent authority.

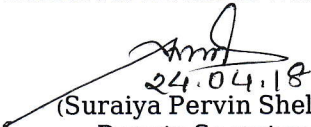
Sd/-
(Suraiya Pervin Shelley)
Deputy Secretary
Phone: +880-2-9545670.

No.08.00.0000.037.25.015.18- 363/1(8)

Date : 24-04-2018

Copy for kind information and necessary action (not according to seniority) :

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Member (Taxes Administration and Human Resources Management), National Board of Revenue, Dhaka.
3. PS to Senior Secretary, Internal Resources Division, Dhaka.
4. Mr. Saiyeed Fahd Al Karim, Second Secretary (Tax Monitoring & Co-Ordination), National Board of Revenue.
5. Mr. Muhammad Hefzur Rahman, Second Secretary (Tax International Agreement & Opinion), National Board of Revenue.
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
7. Personal Officer to Joint Secretary (Admin, Planning and Tax), Internal Resources Division, Dhaka.
8. Shaikh Robiul Islam, Administrative Officer (Current Charge), Internal Resources Division, Dhaka (with request to upload it in Internal Resources Division's website).


24.04.18
(Suraiya Pervin Shelley)
Deputy Secretary